

## **Important information for applicants** What must an application folder contain?

## The following documents must be included in the application folder for the German employer:

- Cover letter addressed to us with the desired profession in English or German.
- Curriculum vitae in German or English (PDF document)
- School reports, original copy and translated into German or English (PDF document)
- / Training certificates, in original copy and translated into German or English (PDF document)
- ) Certificates from employer, original copy and translated into German or English (PDF document)
- Diplomas, in original copy and translated into German or English (PDF document)
- German diploma from the Goethe-Institute in your home country (in PDF translated into German and in original) On recruitment: Doctors C1, nurses B2 and specialised nurses are as well B2.
- Passport with all pages copied
- A new police clearance certificate (not older than 1 month) issued by your local authority (as a PDF translated into German and in original)
- Doctors also need a German licence to practise medicine for the German labour market. If not yet available, please indicate in the cover letter when the German licence to practise medicine follows.



## **INNO CONSULTING**

Alexander C. Barth Inhaber & Berater |Owner & Consulting

Your Recruitment Service For Germany

06295 Lutherstadt Eisleben Sachsen-Anhalt, Deutschland |Saxony-Anhalt, Germany Mobile: +49 (0) 175 7499 3736 E-Mail | Email: inno-consulting@gmx.de WhatsApp: 004915111068417 Wechat-ID: wxid\_xw07bavswcms22 PFG WEB-PAGE: https://personnelforgermany.de